**Independent Seminars 2012**

|  |
| --- |
| **APPLICATION FORM****CEPOL 79/2012 Seminar on Joint Investigation Teams** |

*Please complete the following form electronically and in English, and return it within the requested deadline to the competent institution within your country (EJTN member).*

*For any question related to the implementation of the present seminar, please send your queries to* *teresa.cabrita@ejtn.eu**.*

1. **PROFESSIONAL DETAILS**

**Surname:**       **First name(s):**

**Functions:**

[ ]  **Prosecutor [ ]  Investigating judge[ ]  Administrative Judge** [ ]  **Other (please specify:**     **)**

**Length of service:**

**Name of the Court/Prosecutor’s Office/Institution:**

**Type(s) of cases you predominantly handle (i.e. general civil and-or criminal cases/ administrative cases/specialisation in certain areas, etc.):**

1. **LANGUAGE SKILLS**

**NB: The seminar and ensuing practical activities will take place in English. Participants are thus expected to have a good command of the English language.**

**Please, indicate your level of proficiency in English:**

(1: basic, 2: fair, 3: good, 4: very good, 5: mother tongue)

Language: English

Written: [ ]  1 [ ]  2 [ ]  3 [ ] 4 [ ]  5

Spoken: [ ]  1 [ ]  2 [ ]  3 [ ] 4 [ ]  5

1. **MOTIVATION**

**Please briefly explain your motivation to take part in the seminar on Joint Investigation Teams and briefly describe your experience in cross border investigation, if applicable.**

1. **ADMINISTRATIVE INFORMATION**

**Attention! Please make sure that the information provided is legible and correctly spelt as it will be used by EJTN for further correspondence, as well as for issuing the participant’s Certificate of Participation.**

**[ ]  Mrs** [ ]  **Ms** **[ ]  Mr**

**Surname:**

**First name(s):**

**Nationality:**

**Court/Prosecutor’s office of origin:**

**Professional address:**

**Personal address:**

**Tel office** *(mandatory)***:**

**Tel home:**

**Professional e-mail** *(mandatory)***:**

**Personal e-mail[[1]](#footnote-1)** *(recommended)***:**

**Fax** *(mandatory)***:**

**ANNEX 1**

**Presentation and requirements for the seminar on Joint Investigation Teams**

**Description and Financial Conditions**

|  |  |
| --- | --- |
|  | **Joint Investigation Teams**(CEPOL 79/2012 JIT seminar, to be held in Tampere, Finland) |
| **Dates** | Monday, 19 November (approx.. 12:00pm) to Friday, 23 November (approx.. 12:00pm)  |
| **Length** | 4 days  |
| **Place** | Finish Police College, Tampere Finland<http://www.polamk.fi/poliisi/poliisioppilaitos/home.nsf/pages/indexeng>  |
| **Target group** | The JITs seminar is for senior police officers, judges and prosecutors from EU Member states, associate countries and EU bodies, particularly those involved or likely to be involved in cross border investigations. |
| **Number of places available** | **7 places** for EJTN-funded **judges and prosecutors**  |
| **Aim** | Gain an understanding of the JIT concept, setting up and management |
| **Indicative content** | During the 4-days seminar, the participants will be involved in a virtual joint investigation. Different activities (lectures, workshops and debriefing sessions) will be implemented in order to address all procedural steps of a JIT. |
| **Pre-course assignment / Learning Management System (“LMS”)** | * Participants will be expected to have knowledge of the concept and main features of JITs, and will therefore be invited, as a pre-course assignment, to read assigned materials from the online Learning Module “Joint Investigation Teams” prior to the activity.
* **LMS**: The pre-course assignment, training material and the evaluation will be on-line. Access to the secure Leaning Management System (LMS) of CEPOL website is given to all course participants following registration and agreement from the course manager.
* Participants to the event are kindly asked to bring a laptop to the event, as some activities will be carried out online, where also all key resources will be shared. All participants will be required to register on CEPOL’s e-Net ([www.cepol.europa.eu](http://www.cepol.europa.eu)).
 |
| **Language requirements** | English – good working knowledge |
| **Financial conditions** | * EJTN funded participants will be provided with a daily allowance/per diem of €183
* International transport costs will be reimbursed up to the value of €400
* The hosting institution will provide all participants with detailed information regarding accommodation and meals arrangements, as well as “pick-up” services from and to the airport and railway station
 |

1. Due to some strong firewalls, emails sent to professional addresses might not reach you. It is therefore convenient to also mention your personal email address to make sure you receive the appropriate information in due time. [↑](#footnote-ref-1)